

SHELFORD PARISH COUNCIL

**Minutes of a meeting of the Parish Council held in the Village Hall, Shelford, on Wednesday
March 28, 2018 at 6.30pm**

Couns. Kevin Brooks (Chairman)
Brian Squires Bev Bingham
Heather Miller(A) John Beynon(A)

In attendance: Clerk Mike Elliott, Notts County Council member Coun. Kay Cutts and Rushcliffe Borough Council member Nigel Lawrence and one member of the public.

1] APOLOGIES Couns. Miller and Beynon

2] DECLARATION OF INTERESTS There were none

3] MINUTES FROM THE PREVIOUS MEETING HELD ON JANUARY 24, 2018 were accepted as circulated and signed by the chairman

4] CLERK'S REPORT

A cheque had been received from Mr Stephen Fisher as a donation towards the cost of tree cutting near his home adjacent to the playing field.

Litter pick: Despite the harsh weather a good deal of individual litter picking has taken place.

5] REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER

Coun. Mrs Cutts said the County Council had imposed a 4.99per cent council tax increase. They were supporting the provision of a War Memorial for erection on the Embankment showing the names of all Nottinghamshire soldiers who died in the First World War. The subject of pot holes in roads in the County was being addressed with additional funding. They were looking to parish councils to organise and fund grit bins for roads which would not be treated by the County in icy weather.

Coun. Lawrence, who said he would not be standing for re-election in 2019 after 16 years' service, said it appeared there were less fly tipping complaints in his Ward than in previous years. He reported the Borough Council had been named the Entrepreneurial Council of the Year and its representatives had been to London to collect the award.

6] PUBLIC SESSION LIMITED TO 15 MINUTES

A local resident spoke of his concerns regarding the local Trent Barton bus serving Shelford and area and said it was running at a loss. He had asked the bus company if it would consider making use of one of the buses serving Bingham to include the surrounding villages occasionally.

Coun. Mrs Cutts told the meeting that Notts County Council were not able to provide grants to help cover the service.

The chairman said the parish council would do its best to publicise the need for residents to make use of the existing service that did cover the village.

7] CORRESPONDENCE

Rushcliffe Borough Council had carried out a survey on food usage at the village hall. The council are to take steps to ask residents in the village if they wanted the council to enter the Notts CPRE Best Kept Village 2018 and if so what help they would offer in keeping the area tidy.

Rushcliffe Borough Council had awarded the village hall 100 per cent rate relief. Historic England wrote regarding the village war memorial and said it was being considered for inclusion in the list of Buildings of Special Historical Interest. In respect of the grant request for the repairs to the Memorial, the council still need to produce confirmation the letter on the memorial did contain gilding.

Notts County Council highways advised of their agreement to erect deer warning signs on Shelford tops and of horse warning signs in the village itself. The council agreed the position of such signs.

8] PLAYING FIELD

Coun. Bingham said the area had been mowed that day and the hedges had also been cut. There was a problem with the condition of part of the fence. But generally, the condition of the field was good.

- 9] VILLAGE HALL
Nothing to report.
- 10] PLANNING
Rushcliffe Borough Council applications
13/02329/out. Land off Shelford Road, Shelford Road Farm, Radcliffe. Revised plans for development of up to 400 dwellings, a primary school, health centre and associated infrastructure No decision taken
17/00701/ful. Andrew Whittaker, Greenfields, Main Road. Two storey side extension, single storey side extension and porch. Revised scheme. No decision taken.
- 11] WW1 COMMEMORATION AND WAR MEMORIAL REFURBISHMENT
The meeting considered the proposed event for November 11 to commemorate .the centenary of the ending of World War One in 1918. The clerk said that a request had been made nationally for churches to ring bells at 7-05pm on that evening after a beacon or a bonfire had been lit at 7-00p. The clerk said all parishes had been asked to seek someone from their village who was a relative to someone who had served in the forces in the 1914-18 war to take part in any event.
The council said it did not wish to purchase any additional large poppies from the Royal British Legion.
- 12] ENVIRONMENT
No further matters were raised.
- 13] FINANCIAL --
A] PAYMENT OF ACCOUNTS was approved as per the circulated list.
B] APPOINTMENT OF DAVID DIXON AS INTERNAL AUDITOR was agreed
C] SALARIES The matter was deferred to a future meeting
D] DATA PROTECTION
The clerk said there was a need to purchase a lockable 2-drawer filing cabinet and this was agreed. The appointment of Adrian Fretwell Data Protection Officer at a figure of £150 per year was approved.
Retention Policy. It was agreed the council introduce a policy of retention of correspondence and emails of three years. Other information kept would be retained for the stipulated period, including meeting minutes indefinitely and paid invoices six years. Coun. Squires was to investigate the situation concerning emails. The clerk said councillors had to decide on the amount of personal information on themselves that would appear on the website. It was necessary for sufficient to be there to identify a contact point for them for the public.
The clerk advised the meeting that work pressure for the council to meet the new Data Protection Act requirements cannot be covered within present pay arrangements, and on completion of the work he would submit an account.
- 14] CHAIRMAN'S MATTERS
The question of the Broadband service to the village was raised and some concern expressed on delays on improvements.
- 15] AGENDA ITEMS FOR NEXT MEETING MAY 23, 2018 (Annual Meeting of the Council and Annual Parish Meeting) It was agreed the meeting date be changed to Friday May 11.

The chairman proposed that the press and the public be excluded from the meeting during consideration of the following item/ s of business on the grounds that it involves the likely disclosure of exempt information as defined in Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 and this was approved

There being no further business the meeting closed at 8.10pm