



Shelford Parish Council

Annual Parish Council Meeting

15th May 2024

Council Members are hereby summoned, and members of the public and press are invited to attend the next meeting to be held in the Shelford Village Hall, Shelford on **Wednesday 22nd May 2024, not before 6.15pm.**

Emma Goodman

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Clerk and RFO to the Council

AGENDA

- 1) To elect the Chair of the Council and to receive the Declaration of Acceptance of Office for 2024/2025
- 2) To elect the Vice Chair of the Council and to receive the Declaration of Acceptance of Office for 2024/2025
- 3) Councillors' declaration of acceptance of office and sign declaration of office forms.
- 4) Apologies
- 5) Declarations of Interest
- 6) Minutes – to approve the minutes of the Annual Parish Council Meeting of 17th May 2023: Approve minutes of Parish Council Meeting 20th March 2024
- 7) Review and agree Insurance renewal.
- 8) Grant application - update
- 9) Open session for the public (limited to 15 minutes)
- 10) County / Borough Councillor Updates and Questions
- 11) Finance
 - a) Schedule of Payments/Reimbursements
 - b) Full year budget report
 - c) AGAR

240522b

12) Planning Applications

13) a) Report from Clerk

b) Reports from Councillors

14) Date of Next Parish Council Meeting – **Wednesday 4th September 2024 at 6.00pm**

Notes for the Public: Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting. The agenda is structured into four sections – notification of new issues, decisions on priorities and improvements, ongoing management of the council and planning ahead. There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.