

Shelford Parish Council

**Minutes of the Annual Parish Council meeting of Shelford Parish Council
held on Wednesday 3rd September 2025, 6.00pm, Shelford Village Hall.**

Councillors present: Cllr Bingham (Chair), Smith, McLoughlan, Stephens and Miller

Officers: Emma Goodman Clerk to the Council

Also present: 0 members of the public and Cllr Debbie Soloman

- 1) Apologies – none
- 2) Declarations of Interest – Cllr Bingham re payments
- 3) Minutes – the minutes of Parish meeting 21st May were **APPROVED** and **SIGNED**.
- 4) Minutes – the minutes of the Parish meeting 9th July 2025 were **APPROVED** and **SIGNED**.
- 5) Actions from minutes dates 21st May
 - Village Hall curtains – Cllr Bingham has obtained 2 quotes for a curtain pole; however, the curtains are too high for a pole and need to be upgraded to a track. The quote is approximately £1200. A third quote has been sought.
- 6) County / Borough Councillor updates:

Cllr Soloman reported that they had received a concern from a resident over safe walking routes but not there was little that could be done due to surrounding vegetation.

Several complaints have been received regarding Manor Lane. Suggestions have been to clear the vegetation, widen the road or make the road one-way. It is a County Council issue however, Cllr Soloman requested that a formal suggestion from Shelford PC be submitted, and it can then be sent on to Cllr Upton.

A recommendation has been submitted by RBC for the proposed restructure of the borough and county councils. The outcome of the proposals is due in November.
- 7) New playground equipment – Council discussed the recent site meeting with Proludic. Council **NOTED** the need to install a path to access the gym equipment. It **RESOLVED** to lay grass seed / wildflowers on the banking area to make more of this feature.

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It was **RESOLVED** to display some anti vandalism signs as the football goals have been broken again. Council to contact the local Neighbourhood Police to inform them of the damage and ongoing anti-social behaviour.

8) Earl of Shelford Pub – Asset of Community Value – Council **NOTED** that the pub was listed under an ACV until 2021. New tenants have been found for the pub. No further action required.

9) Open session – n/a

10) Finance:

- a) Schedule of payments/reimbursements – noted and signed.
- b) Budget monitoring report – noted.
- c) External audit report – not yet received.

11) Planning applications – none

12) a) Report from Clerk – the Clerk advised the Council of the newly introduced Assertion 10 whereby the Council was required to have its own .gov website rather than be part of the village website. It was **RESOLVED** that the Clerk would obtain a quote from the email provider for setting up the website.

b) Report from Councillors - none

13) Date of Next Parish Council Meeting – **Wednesday 26th November 2025 at 6.00pm**

The meeting closed at 7.05pm